

**GOVERNMENT OF NAGALAND  
PERSONNEL & ADMINISTRATIVE REFORMS DEPARTMENT  
(ADMINISTRATIVE REFORMS BRANCH)  
NAGALAND : KOHIMA**

**NO.AR-3/GEN-174/2007 (Vol-I)**

Dated Kohima, the 4<sup>th</sup> June, 2025

**OFFICE MEMORANDUM**

**Sub: Relaxation of Qualifying Service for Promotion as Head of Department**

It has come to the notice of the Government that in view of the Nagaland Retirement from Public Employment (Second Amendment) Act, 2009 (Act No. 7 of 2009), certain Departments having Principal Director/Engineer-in-Chief are faced with hierarchical gaps at the HoD level. After careful consideration, the Governor of Nagaland is pleased to add the following provisions for relaxation of the qualifying years of service for promotion to the post of the Head of Department in respect of such Departments as follows:

In case of Departments, headed by cadre Officers in the post of Principal Director or Engineer-in-Chief, an Officer in the rank of Director/Chief Engineer on completion of 6 (six) months in the combined grade of Addl. Director/Addl. Chief Engineer and Director/Chief Engineer may be promoted on officiating basis as Head of Department (HoD) subject to regularisation by the DPC in the immediate lower rank as Director/Chief Engineer with prior clearance of P&AR Department.

This is issued with the approval of the Cabinet vide No.CAB-1/14/2023 dated the 15<sup>th</sup> May, 2025.

**Sd/- DR. J. ALAM, IAS**

Chief Secretary to the Govt. of Nagaland

Dated Kohima, the 4<sup>th</sup> June, 2025

**NO.AR-3/GEN-174/2007 (Vol-I)**

Copy to:-

1. The Commissioner & Secretary to the Governor of Nagaland, Raj Bhavan, Kohima.
2. The Commissioner & Secretary to the Chief Minister, Nagaland, Kohima.
3. The Sr. PS/PS to the Deputy Chief Ministers, Nagaland, Kohima.
4. The Sr. PS/PS to the Speaker/Deputy Speaker, Nagaland Legislative Assembly, Kohima.
5. The Sr. PS/PS to all Ministers/Advisors, Nagaland, Kohima.
6. The PPS to the Chief Secretary, Nagaland, Kohima.
7. All Administrative Heads of Departments, Nagaland, Kohima.
8. All Heads of Departments, Nagaland.
9. The Director, IT&C with a request to upload the OM in P&AR Department's website.
10. The Publisher, Nagaland Gazette for publication in the official Gazette.
11. Office copy.

  
(WEKU ZHIEMI) NCS

Under Secretary to the Govt. of Nagaland